INTERNSHIP PLAN

## Student

Name:

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Student number:

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Discipline major:

ICT – Bachelor of Information Communication Technology

Swinburne Academic Supervisor name:

Dr Doan Xuan Huy Minh

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## Industry Partner

Organisation name:

EY Vietnam (Ernst & Young Vietnam)

Internship address:

2 Hai Trieu Street, Ben Nghe, District 1, Ho Chi Minh City

URL: <https://www.ey.com/vi_vn>

Number of staff:

Upwards of 1,400 personnel

Industry Supervisor name & contact:

Le Ha Thanh Son - son.ha.thanh.le@vn.ey.com

Industry Supervisor Title:

Manager

Organisation structure, year of establishment and core business (50 words or less):

EY (formerly known as Ernst & Young) is A multinational professional service network founded in 1989. It is one of the leading providers in professional services in the world along, providing audit, consulting, tax, business risk, technology, and security risk services, as well as human capital services.

## Assessment Due Dates

Please fill in this table with your assignment due dates based on when you start and finish your internship:

|  |  |  |
| --- | --- | --- |
| Assignment | Details | Due Date |
| Internship Plan | 7 days after you start | 24/09/2023 |
| Video | Midpoint of your internship | 15/11/2023 |
| Reflection | 2 weeks after you finish | 14/01/2023 |

## INTERNSHIP Details

Project description: Information Technology Risk Assurance

Project role: IT Audit Intern

Internship dates and required hours: Monday to Friday, 40 hours per week.

## INTERNSHIP ASPIRATIONAL Objectives & aims

**Internship objective #1**: Become a better worker.

I hope that during this internship, I can improve myself more, becoming a better and better worker and I a better person in some aspect. with each passing day. To achieve this objective, I have devised a few aims, including the details to paint a clearer picture of how the goal is reached.

**Aims and details**:

1. **Becoming more time efficient**: To achieve this step, I will utilize the fact that my shift started at 8:30 to try and wake up one to two hours prior to commute and plan out my day (i.e., what tasks I should get done by the morning, how can I complete this task faster, etc. ), ultimately resulting in me being more discipline with my time and increase my productivity.

1. **Becoming adept at using working tools**: The work that I am doing includes a lot of tools and applications (i.e., MS Suite, EY solutions, etc.) to assist in completing the job, so I can study those tools in-depth to increase my capabilities and efficiency for future work.
2. **Increase interpersonal skills**: Things like teamwork, communication and leadership can all be learned. Hence, I would actively train these skills by researching and use them in my day-to-day work so as to be a competent and useful part of the team.

**Internship objectives #2**: Learn more about the IT industry, especially the IT Audit branch.

I am an ICT student, so I should focus on the perspective field in order to achieve some degree of success. That is why I am using the intern period to learn more about IT in general and IT Audit in particular. Learning more on IT will help me understand the place of IT in the modern age, as well as how to use it effectively. Consequently, I could identify the role that IT Audit plays in this increasingly important field.

**Aims and details**:

1. **Study IT systems while working**: My job is related to IT work; I can use this opportunity to strengthen and broaden my knowledge in IT. I will carry this aim out by studying the systems of the companies I assisted in auditing and working with IT professionals in those places.
2. **Study IT on my own**: The EY firm provided every employee with a Udemy account, so I can use this to my advantage and study the courses they cover (this goal can also be achieved by studying free IT courses on YouTube). As studying IT is a primary goal of mine during this internship, I would try to have at least 2 hours every other day to study the art of IT. My ultimate goal for this aim would be to gain certifications to upgrade my profile.
3. **Becoming more knowledgeable in the field**: This aim can be achieved by completing more tasks and jobs given to me, which will be the primary source of knowledge and experience. Moreover, the firm also provides self-training materials, and I can and will use those related to IT Audit to improve myself even more.

**Internship objectives #3**: Expand Networking and Professional Development

Networking is indeed a beneficial skill to have in this day and age, with increasingly competitive roles and positions; knowing more people and learning from them will give me an edge when it comes to developing my career in any given field in the future. Through the internship, I also hope to expand my network to reach more and more professionals and take inspiration from those people to learn and grow further.

**Aims and details**:

1. **Work on communication skills**: By spending time reading the Art of communication at the weekend, I could become more confident in talking to other people, engage in or start conversations that could garner attention, increase the affection of people towards me, effectively help me in making a connection with other people.

1. **Engage in the firm’s events**: Through participation in events held by the firm, the opportunity to meet new people is increased, along with the chance to bond with my co-workers and seniors. Coupled with some conversational skills that I am developing; I could strengthen the current connections and develop new ones.

My objectives may seem different from each other, but they are intertwined with one another. Becoming more disciplined will enable me to learn more, and learning will help me become a better worker; being a better worker will get me to know more talented, wise people, which will help me become better not just in my job but also in my daily life. This internship is a hallmark for me of becoming better suited to achieving what I wanted in life hence it is an honor and a pleasure to have such a fantastic thing granted to me.

6. Industry Supervisor Signature

I have read and agree to the above internship plan, including the student’s aspirational objectives and aims.

Name: \_\_\_Le Ha Thanh Son\_\_\_ Signature:

Date: